# PTO General Meeting Minutes

**Aug 10, 2026 3:30 PM** | **Patterson** 7520 S. Adora Blvd. Chandler AZ 85298

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**Meeting Call to Order:** Called to order at 3:22pm by Kristal Scott

**Attendees:**

- **PTO Board:** Kristal Scott (Co-President), Tricia Koch - Co-President, Katie Orlowski (Co-Vice President), Audrey Kirk (Co-Vice President), Shanda Watts (Secretary) **PTO Support:** Ryan Masser, Gretchen Bleeker, Kaity McGinnis, Maurica Pietrzak, Jordanne Miller, Kelly Forte **Staff:** Sarah Stephens (Principal), Sarah Erhart (Dean), Lucia Oliver, Amy Wicoff, Brenda Barz, Tasha Duranne, Khendra Jones, Aaron Barnett, Christina Lutz, Shelley Schmidt **Parents:** Ashliee Sweet

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## Welcome Message:

## Action Items:

### Motion to Approve May 11, 2026 Meeting Minutes

- Christina Lutz motioned to approve the meeting minutes
- Seconded by Ryann Masser
- Motion to approve meeting minutes passed

### Motion to Approve the 2026-2027 PTO Budget

- Ryann Masser motioned to approve the new bylaws.
- Second by Christina Lutz
- Motion to approve 2026-2027 PTO Budget passed

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## Discussion

(Tricia Koch, Treasurer)

### Library Volunteers

Kristal Scott discussed the new library sign up to assist Jen Dahl with restocking books from 1-2pm for the first quarter due to high heat and indoor recess. Starting in Q2 volunteer times will change to 12-2pm on non-high heat days.

### Copy Room Training

Gretchen discussed the copy room training that was held on Aug 4th and Aug 6th. Gretchen stated we had 20 volunteers trained on the first training session and 7 on the second. Sign ups to fill copy slots have been slow. Kristal announced that if any staff members are falling behind and need help to contact the PTO to step in and make copies for their classroom.

### Art Masterpiece - Ashliee Sweet

Ashliee shared that most of the leads have already scheduled their lessons with only 7 leads needing to still schedule their lessons. Ashliee said the staff can contact the Art Masterpiece if they have not heard from their lead or have any questions. Art Masterpiece training is scheduled for August 24, 2026 at 3:30pm in the library

### Arizona Healthy Schools Act

Trica Koch discussed the new Arizona Healthy Schools Act. Tricia shared that the PTO has been in contact with our Sweet Treat vendors with compliant treats and will have ingredient lists on hand. The upcoming Sweet Treat is on August 28th with Mobile Sugar Shack. Other vendors scheduled are Island Boba and Ben's Pretzels.

Donuts with Grownups is on Sept 9 & 10. PTO will be serving plain glazed donuts to stay in compliance.

Tricia shared that P4P Prizes will look different this year but will have more details as we get closer to our February fundraiser.

PTO is looking into dye-free otter pops for field day and will have more information as we get closer to May.

### Conference Meal - Brooklyn V's

Kristal shared that this quarter's conference meal is being donated by Brooklyn V's Pizza and will include pizza, wings, garlic knots, and italian sodas.

### Treasurer's Report
(Tricia Koch, Treasurer)

Trica Koch reviewed the budget and discussed that grade level funds are ending this year. Any annual items/events will be included in our budgets moving forward. Anything over $250 will need to be brought to a PTO General Meeting for a vote.

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## Principal's Report
(Sarah Stephens, Principal)

Sarah thanked the PTO for the events so far and the staff for all their support.

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## Upcoming Events

| Date | Event |
|---|---|
| August 4 | Restaurant Night / Peter Piper Pizza |
| August 4 & 6 | Copy Room Training |
| August 10 | PTO General Meeting/Budget Vote – 3:30 PM |
| August 19 & 20 | Book Fair |
| August 19 & 20 | Parent Teacher Conferences |
| August 20 | Teacher Conference Meal - Brooklyn V's |
| August 28 | Sweet Treats - Mobile Sugar Shack |
| September 2 | Random Acts of Kindness (Staff only) |
| September 9 & 10 | Donuts with Grownups - (starts 7:50 AM, done by 8:20 AM) |
| September 15 | Restaurant Night - Chipotle |
| October 5 | Teacher Welcome Back |
| October 22 | Restaurant Night - Fat Cats |
| October 26 | PTO Board Meeting |

| Date | Event |
| --- | --- |
| November 1-7 (Pending exact dates) | Fat Cats Giftcard Sales |
| November 14, 2-5pm | Fall Picnic |

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## Meeting Adjournment

The meeting was adjourned at 3:45pm by Kristal Scott

Motioned by Christina Lutz and seconded by Ryann Masser

**Minutes compiled by:** Shanda Watts, Secretary on Aug 10 2026